

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

You are hereby summoned to attend a Meeting of the Parish Council to be held on Wednesday 8 February 2023 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

MEMBERS: 6 QUORUM 3

A G E N D A

Chairman's welcome and instructions regarding any Covid-19 protection measures

- 23/018 To receive and accept any apologies for absence 7.30pm
- 23/019 To receive any declarations of interest
Councillors to declare any pecuniary interests in any items on the agenda.
Councillors to declare any personal interests in any items on the agenda.
Councillors to declare any prejudicial interests in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 23/020 Dispensations:
To note any new Dispensations granted: Nil
- 23/021 Public Participation
**To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
(3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g))**
- 23/022 To approve and sign the minutes of the 11 January 2023 and confirm the agenda of same date.
- 23/023 Matters arising from previous minutes (for information only)
- 23/024 To receive and note reports from District and County Council representatives for February.
- 23/025 Planning Applications
23/00014/VAR Kings of Witcham, The Slade. To vary condition 1 (approved plans) of previously approved 19/00125/VAR to vary condition 1 (Approved Plans) of previously approved 17/00689/FUL for the demolition of existing motor vehicle garage and construction of 6No four bed dwellings, 2No 3 bed dwellings, garaging, access road and associated works

23/00121/FUL Yew Tree House, Silver Street Conversion of outbuilding to studio annex ancillary to main dwelling

To note the following ECDC decisions:

22/00538/FUL Land West Of Hillcrest Mepal Road Installation of solar panels - approved

- 23/026 Neighbourhood Plan 7.55pm
To receive report and consider all recommendations from Neighbourhood Plan Working Party.
- 23/027 Finance & Admin
a) To approve receipts and payments for February 2023
b) To receive and approve quarterly reconciliations and receive budget report
c) To review and approve 2022/23 Fixed Asset Register
d) To review and approve 2022/23 Risk Assessment Report
e) To receive update on RSPB Lease
f) To consider renewal of ACRE membership
g) To receive update on savings accounts
h) To receive Councillors submissions for Annual Report and agree design etc
i) To receive items for February Newsletter
j) To note arrangements for 2023 Parish and District Council Elections
k) Report of training attended by Clerk
- 23/028 2023 Annual Parish Meeting 8.30pm
To discuss arrangements and speakers for 26 April 2023
- 23/029 Recreation Ground and Cemetery Matters
a) To receive monthly report on weekly inspections of play equipment and recreation ground. (MH)
b) To receive update on Play and Fitness Project and note outcome of application to Amey. Consider other funding options/phasing project.
c) To receive update on grasscutting contract and agree further cuts to maintain recreation ground to standard for some cricket matches during season
d) To receive applications for use of recreation ground by cricket clubs and Village Hall/Peashoot
e) To receive and approve request for replacement marker at Garden of Remembrance
- 23/030 Best Kept Garden Competition
To receive and discuss submissions received from Councillors for 2023 competition. Agree arrangements and judges.
- 23/031 Highway and Street Lighting Matters 9.00pm
a) To receive any items to bring to attention of the Highways Authority
b) To receive update on maintenance works on droves, including Bury Road/TPO area
c) To receive latest speed data and update on volunteers coming forward to carry out regular speedwatch checks in the village
- 23/032 Correspondence (circulated)
To receive and consider the following items of information/interest and invites:
Coronation Preparations CAPALC and ECDC
CAPALC Special General Meeting 25.1.23
NALC and CAPALC newsletters and events bulletins
Walking in Cambridgeshire
P&C Forum 25.1.23
East Cambs Community Safety Partnership (CSP) 13.3.23 Ely Cathedral 6.30-9pm
East Cambs Community Fund

- 23/033 Exemption of the Public
To resolve that in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at agenda item 23/034 Village Hall Car Park Licence, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- 22/034 Village Hall Car Park Licence
To discuss draft Licence
- 23/035 Date of next meeting: 8 March 2023
Review Actions and note any items for next agenda

SJBell

S J Bell
CLERK/RFO
1 February 2023

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" .